

South Central Kansas Trauma Region General Membership Meeting

**Hyatt Regency Hotel Wichita
Room 210C**

**9:30 a.m. – 12:00 p.m.
June 04, 2003**

MINUTES

9:30 Call to Order and Welcome

Dr. Diane Hunt, M.D.
SCKTR Chairperson

Dr. Diane Hunt, SCKTR Chairperson, called the meeting to order. Dr. Hunt expressed gratitude to executive committee members and trauma program staff. The need to safeguard funding with quality data and outcomes was highlighted. An overview of efforts during the first year of the SCKTR was provided. Dr. Hunt asked for sub-committee participation from the membership, as many opportunities are available.

9:35 Advisory Council on Trauma Update

Dr. Paul Harrison, M.D.
Chairperson, Advisory Council
On Trauma

(See presentation) Dr. Harrison provided the history and current status of the Kansas Trauma Program. Paramount to the discussion was the need for the Advisory Council on Trauma (ACT) to hear the needs from the regions. The need for fiscal support is expected due to the expanding registry and regional trauma council (RTC) activities. Education funding issues will be reviewed during the August 27 ACT meeting at the Kansas Medical Society in Topeka. The meetings are open.

10:00 Kansas Trauma Registry Update

Sherry Davis
Kansas Trauma Registrar

(See presentation and map) Sherry opened her presentation by expressing appreciation for development of the trauma registry in the SC region. Currently statewide, 73 hospitals have been trained in and/or are reporting trauma registry data. An additional 38 facilities are scheduled for training in the fall 2003, which represents all but 11 Kansas facilities. The goal is for all enrolled hospitals to report data by February 2004. Each regional executive committee has remained apprised of those facilities trained and those enrolled for training. With regard to data reporting, the end of the first quarter occurred last week. Eventually, aggregate reports will be provided to the RTCs, the registry facility and the ACT. A Trauma Registry User's Group meeting has been scheduled at 1:00 on June 18. The meeting will be located at the Kansas Hospital Association in Topeka. The Kansas Trauma Registry Sub-Committee will convene on June 10 at Via Christi-St. Francis in Wichita.

10:25 Kansas Injury Prevention Update

Lori Haskett, Director
KDHE Office of Injury and
Disability

(See presentation) Lori Haskett provided a presentation of injury prevention resources available in the SC region. The child passenger safety SAFE KIDS van housed at Via Christi-St. Francis in Wichita is available for child passenger safety check up events and other safety related activities. Carolyn Jenlink of the Wichita Area SAFE KIDS may be contacted for access to the van. Walk Your Child to School day has been scheduled in October. Contact the State SAFE KIDS Coalition or your local coalition for details. The audience was encouraged to check the Kansas Registry for injury prevention grant opportunities offered by the State.

Break

Dr. Hunt thanked Wesley Medical Center-Wichita and Via Christi-St. Francis Regional Medical Center-Wichita for the refreshments provided for the meeting.

10:50 Reports from sub-committees

- Staff Education

Diana Lippoldt
Chairperson

(See Powerpoint presentation) Diana Lippoldt, Education Chairperson, shared the results of the 2003 SCKTR education survey. Tammy Bauer and the survey respondents were thanked for their support. The purpose of the survey was to determine existing resources and needs related to education. Of the 30 SC region hospitals the survey was mailed, 29 responded and 34 of 48 emergency medical service facilities responded. A summary of the survey results was provided. There are few individuals trained in Advanced Trauma Life Support (ATLS) and Pediatric Advanced Life Support (PALS). Advanced Cardiac Life Support (ACLS) was the course most required by facilities and enjoyed the largest percentage of trained individuals. With regard to pre-hospital education needs Pre-Hospital Trauma Life Support (PHTLS) and PALS revealed a low number of trained individuals. Data was tabulated including and excluding Level 1 facilities. When Level 1 facilities were excluded 27 Physician's Assistants (PA) responded, seven of which were ATLS certified. 100% reported that they held ACLS verification. Ten were trained in PALS. The SC region invited the other trauma regions to use the SC survey to compare and contrast results across regions. The SC region recommended use of the web for education courses, course locations, and contacts. The next step of the sub-committee will be to determine necessary funding to accomplish SC regional education goals. In addition, it will be necessary to determine ways to get courses into the community. A member recommended including Advanced Burn Life Support (ABLS) in next survey. Participation from the membership in the education sub-committee was encouraged and invited.

- Injury Prevention

Vacant
Chairperson

A report was not provided due to the vacancy of an Injury Prevention sub-committee Chair. The executive committee has experienced high turnover (two representatives) from the health department representatives due to staff time constraints and budget issues. A health department representative will be elected to the executive committee with preference shown to individuals interested in assuming the chairpersonship of the sub-committee.

- Nominating

Donna Myers
Chairperson

Donna Myers, sub-committee chairperson, discussed the role of the sub-committee. All ten executive committee positions will be up for election next June and Donna requested future assistance with candidate nominations. Associate membership with voting privileges has been written into the bylaws proposed for adoption during the meeting. Applications for associate membership will be available on the KDHE website. The goal of the sub-committee is to have involved, interested, and qualified people serving on all committees.

- Bylaws

Terry David
Chairperson

Terry David, sub-committee chairperson, provided the report and draft bylaws were provided. The process of writing the bylaws commenced with review of sample bylaws from other states. The Executive Committee worked on and reviewed the bylaws during three meetings. Terry provided a review of significant points unique to the SC bylaws. Three appendices have been provided to make the bylaws easier to revise with organizational changes such as facility closings. In this way, the appendices may be updated without approval by the general membership. On page 2 of the bylaws, Associate Membership was described. Those individuals present and signed in for meetings are considered members and have one vote. With respect to the terms of the executive committee, terms are for two years and will be up for election in June 2004. All executive committee members are on two-year terms. Executive committee meetings convene on a quarterly basis. Recommended in the bylaws is the ability to conduct business and vote by email.

11:10 Adoption of by-laws

Dr. Diane Hunt, M.D.
Chairperson

The executive committee recommended adoption of the bylaws as presented by the general membership. The bylaws were adopted by the general membership by unanimous voice vote.

New Business: Election of Health Department representative to the executive committee

Nominations were accepted for the representative. No definitive action was taken at this time.

11:15 Strategic Planning/Small Group Discussion

The general membership broke into small groups to accept sign up for sub-committee participation.

12:00 Adjournment

The meeting was adjourned.